



**COLCHESTER BOARD OF EDUCATION**  
Colchester, Connecticut

**BUDGET FINANCE COMMITTEE MEETING**

May 3, 2023 8:00 AM  
Pupil Services Conference Room

**MINUTES**

**COMMITTEE MEMBERS PRESENT:** Christopher Rivers, Alexander Oliphant, Michelle Millington

**ADMINISTRATION PRESENT:** Superintendent Daniel P. Sullivan, III, Assistant Superintendent Dr. Charles E. Hewes

**OTHERS PRESENT:** Business Director Rachel Linkkila, Accountant Michelle Marceau, Executive Assistant to the Superintendent/Board Clerk Heather Petit

1. **CALL TO ORDER**

1.1 Call to Order

Committee Chair Christopher Rivers called the meeting to order at 8:00 AM

1.2 Roll Call

Committee Chair Christopher Rivers conducted a roll call of the Committee

2. **PUBLIC COMMENT**

2.1 For Public Comments, Please See Bylaw on Meeting Conduct  
None.

3. **\*PRIORITY DISCUSSION/ACTION ITEMS**

3.1 \*Approval of Budget Finance Committee Minutes of April 5, 2023

**Motion by:** M.Millington

To approve the Budget Finance Committee minutes of April 5, 2023

**Seconded by:** A.Oliphant

**Roll call:** All in favor

**Vote:** Motion carried

3.2 \*Approval of Budget Finance Committee Special Meeting Minutes of April 19, 2023

**Motion by:** A.Oliphant

To approve the Budget Finance Committee minutes of April 19, 2023

**Seconded by:** M.Millington

**Roll call:** All in favor

**Vote:** Motion carried

3.3 Budget Reports

Rachel Linkkila reported on the monthly reports for March 2023 and April 2023 and March 2023 Cafeteria.

Ms. Linkkila reported on expenses in regard to the Bacon Academy oil spill. As of the present date, the expenses total \$279,506.14.

3.4 Budget Transfers Under \$5,000

None.

3.5 Budget Transfers Over \$5,000

None.

4. PUBLIC COMMENT

4.1 For Public Comments, Please See Bylaw on Meeting Conduct

None.

5. ADJOURNMENT

**Motion by:** A.Oliphant

To adjourn the meeting at 8:57 AM

**Seconded by:** M.Millington

**Roll call:** All in favor

Motion carried.

Respectfully submitted,

Heather R. Petit

Executive Assistant to the Superintendent/Board Clerk